

Minutes of the Public Works Committee - September 30, 2004

The meeting was called to order at 8:30 a.m. by Chair Manke. Supervisor Swan led the committee with the Pledge of Allegiance.

Present: Chair Richard Manke, Co. Board Supervisors James Behrend (arrived-8:38 a.m.), Peter Gundrum, Karl Nilson (arrived-8:59 a.m.), Rodell Singert, David Swan; **Absent:** Hank Carlson

Staff Present: County Board Chief of Staff Lee Esler, Legislative Policy Advisor Mark Mader, Legis.Associate Sandra Meisenheimer

Also Present: Public Works Building Operations Mgr. Mark Keckeisen, Building Projects Mgr. Dennis Cerreta, Architectural Technician Mike Wells, Sheriff Captain Meg Schnabl, Project Mgr. Dan Mueller and Field Superintendent Kevin Higgs of Adolfsen & Peterson Construction

Read Correspondence

Manke reviewed the following:

1. Letter to Chairman Dwyer from Stephen Betzler, Chairman of WACCKO (Waukesha Airport Community, Corporate, and Kids Organization) regarding several airport issues.
2. Minutes of the Airport Commission meeting of 8/11/04.
3. Letter from Executive Finley to Ray Perry, Airport Commission Chair, thanking him for his 12 years of service and informing him that he will not be reappointed to the commission.
4. Letter from Dick Richards to Executive Finley concerning an article on the expanded use of private aircraft.
5. Swan said he'd like copies of the letter from Al Bohachek to the Executive Committee relative to hunting on public lands, as well as Chairman Dwyer's reply.
6. Singert referred to a pamphlet that is available at the airport titled "Waukesha & Pewaukee, Directions and Connections 2004 (A Publication of the Waukesha & Pewaukee Convention and Visitors Bureau)." He said it is a directory and very positive. He stated we are in the airport business and should be supporting the businesses and people that use the airport.
7. Nilson brought a letter from Wisconsin River Rail Transit Commission (WRRTC) regarding an accounting of Waukesha County unspent funds in the amount of \$17,611.53 which are on deposit.
8. Nilson addressed a letter from Gregory Kessler of the City of New Berlin regarding the Barrett Landfill property.

Approve Minutes of September 9, 2004

Motion: Swan moved, second by Gundrum, to approve the minutes of 9/9/04. **Motion carried 4 – 0.**

Report from Executive Committee Member for September 13 and 16, 2004

Manke stated the committee reviewed capital projects, WCA resolutions and the Airport Commission ordinances. Singert said he thinks that the environmental assessment project should be moved ahead of its present position. It needs to get done. He will be appearing at an Executive Committee meeting to discuss this.

Report by Committee Member Attending Airport Commission Meeting

Singert, referring to Finley's budget comment "Prepare for the Future", said for the airport that means "avoid the future." The safety issue of doing the areas at either end of the runway is a very important, futuristic goal to prepare for the future. Finley has avoided any kind of projects including the service drive from the fuel farm around the 18/36 and for avoiding traffic over the runway. The 90/10 or 80/20 funding that is available is a good investment and prudent use of funds.

Presentation and Discussion of the Facility Management Division's County Employee Report: "2004 Customer Satisfaction Survey Results"

Keckeisen said the survey does a number of things for them. It allowed them to get feedback from their customers that they might not normally get. The survey covers a broad spectrum of subjects. He was surprised last year that there were so many complaints about the air quality and HVAC issues. Nationwide most complaints have to do with housekeeping. They are doing a number of things to address air quality and HVAC issues, such as rebalancing the Administration Center system next week.

Keckeisen said he gets 15 calls per day regarding the HVAC system not responding correctly and some have to do with people just having different needs. He said the comfort zone is between 68-72 degrees, and there are more complaints when the system is outside of those temperatures. The Human Services Center has some real problems that probably won't be solved. What he is trying to do is to bring forth an organized approach in order to get temperatures into the comfort zone. It will take a number of years but they will eventually get there. The courthouse is also a problem because of the two-pipe system that exists. The Admin. Building and any new building will be okay. Swan asked if there was anything to show an employee what the temperature actually is in their cubicle? Keckeisen said yes, it is possible. Behrend said I think you're doing the right thing by using a scientific approach.

Preliminary Discussion of the 2005 Operating Budget and Related Employee Positions for which the Committee has Budget Oversight

Esler stated referring to the budget book that there is a new tab – Strategic Planning and Budget Process, which has some of the old material but also gives a layout of what Administration does internally in terms of the various strategic plans that they develop (capital plan, technology review, etc.). The end tab section (Stats./Trends) is valuable in terms of taxation and trend lines. It gives an overall perspective of the Waukesha County budget process and trends over the last ten years.

Esler stated there is one correction for various places in the budget book for a Building Service Worker II that is being created. It actually is a Building Service Worker I position. There also is staff being created for part of 2005 for the opening of the Justice Center in August/September 2005. Esler said it is the Executive's position that reductions in State funding will result in cutbacks or freezes in the provision of services to the State. The consequence of that is the department will abolish two additional patrol workers next year just as three highway patrol workers were this year. The county upkeep of state highways will be held at the level of funding that the State gives. At the next committee meeting on October 7, the Public Works and Airport budgets will be reviewed.

Tour of the Justice Facility Project - Phase I Building Under Construction

Cerreta, Schnabl, Wells, Mueller and Higgs were on hand to give the committee a tour of the construction site. Manke did not go on the tour. Gundrum left at 10:45 a.m. The committee returned at 11:10 a.m.

Motion to adjourn: Swan moved, second by Singert, to adjourn the meeting at 11:10 a.m. Motion carried 4 – 0.

Respectfully submitted,

Rodell L. Singert
Secretary

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